

Harbour Committee Work Programme – 2012/2013

Meeting	Standing items to be considered	Type of Report
11 th June Brixham	<ul style="list-style-type: none"> ▪ To elect a Chairman for the Municipal Year ▪ To appoint of Vice Chairman for the Municipal Year ▪ To review/note the Harbour Committee's Terms of Reference as per the Council's Constitution ▪ To appoint a Harbour Appointments Sub-Committee ▪ To appoint a Harbour Asset Review Working Party ▪ To appoint a Harbour Budget review working Party ▪ To consider the Budget Outturn for previous financial year ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To consider the quarterly Budget Monitoring Report ▪ To monitor the Performance of the Harbour & Marine Services Business Unit (SPAR.Net) ▪ To approve an Audit Plan for the Tor Bay Harbour Authority Business Unit ▪ To approve the Tor Bay Harbour Enforcement and Prosecution Policy 	Decision Decision To note Decision Decision Decision To note To note To note To note Decision Decision
17 th September Paignton	<ul style="list-style-type: none"> ▪ To review the Harbour Committee's Appointment of External Advisors (Appointments Sub-Committee) ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To review the Harbour Authority Business Risk Register ▪ To receive recommendations from the Harbour Asset Review Working Party ▪ To consider the quarterly Budget Monitoring Report ▪ To monitor the Performance of the Harbour & Marine Services Business Unit (SPAR.Net) ▪ To consider the results of the Annual Harbour Users Survey ▪ To approve the Tor Bay Harbour Marine Environmental Policy (biennial - 2012) ▪ To approve a Review of the Tor Bay Harbour Pilotage Directions (biennial - 2012) 	Decision To note Decision Decision To note To note To note Decision Decision
17 th December Torquay	<ul style="list-style-type: none"> ▪ To consider the Harbour and Marine Services Budget and Setting of Harbour Charges ▪ To consider the Annual Compliance Audit of the Port Marine Safety Code ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To consider the quarterly Budget Monitoring Report ▪ To monitor the Performance of the Harbour & Marine Services Business Unit (SPAR.Net) ▪ Review of the powers conferred by national legislation and the appropriateness of local regulation (5 yrs – 2015) ▪ To approve the Tor Bay Harbour policy statement for Local Port Services (LPS) (biennial - 2012) ▪ To note the accounts of the Arts & Crafts Market located on the Old Fish Market, Brixham 	Decision Decision To note To note To note To note Decision To note
18 th March Brixham	<ul style="list-style-type: none"> ▪ To review the delegated powers of the Executive Head of Tor Bay Harbour Authority ▪ To agree the Tor Bay Harbour Authority Business Plan ▪ To review the Operational Moorings Policy ▪ To note the minutes of Torquay/Paignton and Brixham Harbour Liaison Forums ▪ To consider the quarterly Budget Monitoring Report ▪ To agree the Harbour Committee Work Programme ▪ To monitor the Performance of the Harbour & Marine Services Business Unit (SPAR.Net) ▪ To review and approve the Tor Bay Harbour Asset Management Plan ▪ To approve the Tor Bay Harbour – Port Master Plan 	Decision Decision Decision To note To note Decision To note Decision Decision

NB Reports on specific matters requiring a decision or to note will be added to this programme as and when required.
 Meeting venues are to be rotated between Brixham, Paignton and Torquay.